

## CV: Jane Davies

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### Areas of expertise

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Learning and development specialist with over 20 years' experience, mainly in international development and humanitarian response. Key areas of work:

- Supporting the full training cycle including learning needs analysis; curriculum and materials design; training delivery; training evaluation.
- Designing engaging training with a focus on participatory adult learning methodologies including case studies and simulations.
- Redesign of face-to-face training courses for online delivery.
- Foundation training in the principles and practice of international development and humanitarian response.
- Project management related training.
- Writing of guidance publications for project management.
- Supporting organisations to design project/programme management policies, systems and processes and develop proposals.
- Managing education and training projects.

### Project / programme management focused L&D experience

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- Project Management for Development Professionals (Project DPro level 1 and 2) courses designed for Bond, RedR and HAD and delivered to clients including DFID and Islamic Development Bank. Includes face-to-face training and blended options including moderated discussions and interactive online workshops (2008 - 2022).
- Proposal and report writing courses designed for HAD and delivered to Islamic Relief, Read Foundation and Syrian NGOs (2019 – 2024). Redesign of RedR course to online format and delivered to general audience (2021).
- Project Design using logframes courses in both online and face-to-face formats. Approximately 35 courses delivered 2013 – 2022 on Bond's general programme and to clients including WHO, SCIAF, DAI.
- Bespoke project management courses for Amnesty International (2014, 2015) and Development Initiatives (2017, 2018) based on their specific organisation processes and systems.
- Tailored Programme Management training for DFID staff on systems and Smart Rules. Masterclasses on Risk and Controls and Commercial Capability. Approximately 40 courses delivered 2013 - 2019.
- Programme Management training for HMG staff working for CSSF and Prosperity Fund. Approximately 12 courses (2015-2020).
- People and Project Management training delivered for the Shelter Cluster in Gaza (2009, 2010).
- Monitoring and Evaluation training converted to an online format for RedR and delivered 3 times (2020 – 2021).
- Monitoring, Evaluation and Learning training and mentoring delivered for INTRAC (4 courses 2022 – 2024).

## Foundation training (development and humanitarian)

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- Revised Introduction to International Development training for Bond. Approximately 55 courses delivered 2013 - 2022 in both face-to-face and online formats to clients including DFID and Practical Action.
- RedR courses including: 'So you think you want to be an aid worker?'; Humanitarian Principles and Practice; Essentials of Humanitarian Practice. Approximately 36 courses delivered 2008 – 2022.
- Delivered RedR modules on Site Management, Project Management and Humanitarian Ethics to responders in Ukraine in 2022.
- Disaster Management Training for local government in South Sudan (2010).

## Specialist training

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- Training of Trainers. Several courses in the UK for RedR (2008 - 2012). Bespoke course for the WASH Cluster in South Sudan with a focus on hygiene promotion training (2010).
- Children in Emergencies. 5 courses between 2012 - 2019.
- Camp Management delivered in UK (2012) and South Sudan (2013).
- Designed and facilitated the Camp Management and Protection elements of a 3-day simulation for clinicians at the University of Miami (2019, for Humanitarian U).
- Design of online learning modules for staff working as Information Management Officers with various clusters. (17 modules, 2021.)
- Design and facilitation of a leadership simulation as part of the ODI Tandem leadership programme, for Learning Community for Change.

## Project and programme management consultancy

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- Edited Tearfund's Roots 5 Guide to Project Management (2019-2020).
- Supported SCIAF to improve programme management systems and practice and wrote related policies, guidance and templates (2015).
- Wrote a user guide to considering SCIAF's framework of Integral Human Development throughout the programme cycle (2016).
- Researched monitoring and evaluation terminology for Bond (2013).
- Logframe and proposal reviews for various organisations (2015 - 2022).
- Worked with the Faculty of Sexual and Reproductive Health to manage a Menopause Care project (2022) then a development programme focused on the MFSRH exam.
- Evaluation of proposals submitted by various NGOs on behalf of the EC Solidarity Corps (2024).

## Learning needs analysis, evaluation and capacity building

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- LNA for the Age and Disability Capacity Programme (2015).
- Evaluation of NRCs Camp Management Training Programme (2012).
- Evaluation of the Programme Management training offered to UK Government staff working on the CSSF and Prosperity fund (2019).
- Capacity building with the RedR Sudan training team (2010).
- Associate Trainer assessment days for RedR Pakistan (2012).

## Other

- Planned, coordinated and managed two workshops for international youth workers and one for education ministers from Ethiopia. Responsible for managing budgets of up to £25,000 for each workshop (British Council, 2013 - 2016).
- Managed a 3-day residential ICT conference for approximately 300 delegates (British Council, 2016).
- Wrote educational materials and developed and delivered workshops for children and teachers (2007 - 2012).
- Facilitated a series of public engagement workshops about climate change adaptation for IPSOS (2022.)

## Education and Qualifications

May 01 – May 03	Institute of Education, University of London	MA Education and International Development - Health Promotion
Sep 95 – July 96	Goldsmiths College, University of London	PGCE (Science)
Sep 91 – June 94	University of Bristol	B.Sc.(Hons) in Pharmacology-2(i)
2011, 2018	APMG	PMD Pro level 1 and 2
2008	RedR	Personal Security in Emergencies
2012	CEDEM	Spanish for Development
2015	RedR	Sphere ToT
2013	Datrix	Prince2 Practitioner
2019	ICA:UK	Group Facilitation Methods
2022	PM4NGOs	MEAL DPro foundation

## Clients

Amnesty International | Bond | British Council | The Brooke | Canon Collins | CBM | Client Earth | Commonwealth Parliamentary Association | DAI | Development Initiatives | DFID | The Donkey Sanctuary | ECHO | FCO (Prosperity Fund and CSSF) | FSRH | Great Britain China Centre | HIV Alliance | Humanitarian Academy for Development (HAD) | Humanitarian U | IPPF | IPSOS | Islamic Development Bank | Islamic Relief | Kew Gardens | LCC | LEPR | Leprosy Mission International | London Zoological Society | MSF Holland | Norwegian Church Aid | Norwegian Refugee Council | Omega Research Foundation | Open Data Services Cooperative | Oxfam GB | Plan International | Practical Action | RedR | Save The Children | SCIAF | Tearfund | Tony Blair Institute | UKRI | UNICEF

## Employment History

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Aug 08 – Dec 11	Trainer	RedR
Mar 08 – Jan 10	Volunteer coordinator	Tenteleni
Aug 07 – Dec 07	Volunteer teacher/trainer	Bruce Peru / Hands On Peru
May 02 – Aug 06	Senior Education Officer	ActionAid
Sept 01 - April 02	Teacher of Science / Enrichment Coordinator	George Green's school, London
Sept 00 – Sept 01	Teacher of Biology	Queen Elizabeth's school, London
Sept 98 – June 00	Teacher / trainer	VSO Kenya
Sept 96 – June 98	Teacher of Biology	Kemnal College, London

## Collaborations, memberships & other roles

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- Member of the Framework collective of consultants
- RedR Member
- Coach in Running Fitness
- Associate trainer for RedR, Bond and HAD. Sphere trainer
- PM4NGOs advisory board member

## Languages

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Spanish	Good reading, fair listening and writing, basic speaking. DELE inicial B1 certification
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## Country experience

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2 years working in Kenya; 5 months in Peru; 2 months in Romania.

Training delivery in: Belgium | Ethiopia | Ghana | Hungary | India | Jamaica | Jordan | Kenya | Malawi | Mozambique | Myanmar | Netherlands | Norway | Pakistan | Palestine | Saudi Arabia | South Sudan | Turkey | UAE | UK | USA | Zambia | Zimbabwe

## Sample publications

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Davies, J and Ling, A. (2020) Roots 5: Project Management, Tearfund

Also a range of development education materials and articles.